

Disclaimer

The information and opinions presented at the professional development programs described in this program guide are those of the presenters. Presentation at a continuing education program of clinical methods, materials, techniques or approaches to business issues that arise in dental practice, do not constitute endorsement by WA Dental CPD. By registering for a WA Dental CPD course the delegate takes sole responsibility for the use of any information provided in the course.

How Can You Contact Us?

WA Dental CPD

Street: 54-58 Havelock Street, West Perth WA 6005

Postal: PO Box 34, West Perth WA 6872

Bookings, Course & Payment Enquiries - ADA WA Office

☎ (08) 9211 5600

📠 (08) 9321 1757

✉ cpd@adawa.com.au

Other Enquiries - Dr Jenny Ball

☎ 0419 044 549 or ✉ jenny@adawa.com.au

Registration Information

Online registration and secure payment is available on the ADA WA website www.adawa.com.au. No more paper forms to fill in. If preferred though, registration may still be performed via the Registration form supplied in the WA Dental CPD 2016 book or Registration forms downloaded from the ADA WA Branch website. If using paper forms, please fax or post them with credit card details or cheque made payable to ADA WA Branch Inc. A detailed receipt will be issued for ALL bookings advising you of the course name, date and CPD hours. Please retain your receipt, as **NO CERTIFICATE OF ATTENDANCE** will be issued. We accept Mastercard, Visa, Diners and Amex. **GST is included in the course fee.**

Mobile Devices and Laptop Computer Policy

Some presenters may insist that mobile devices and laptop computers not be used during their lectures. This includes texting, recording and photographing any images. We demand that you respect any such requirement by presenters.

Class Lists

Due to Privacy Legislation, class lists will **not** be provided to the course convenor, presenter/s and sponsors as part of any sponsorship agreement.

Delegate Cancellation Policy

Requests for refunds must be directed to the Director of Continuing Professional Development ADA WA via cpd@adawa.com.au.

Hands-on Courses

A full refund will be given for cancellation of hands-on courses made at least four weeks prior to the event. A 50% refund will be given for cancellations of hands-on courses made at least two weeks prior to the event. No refund will be given for cancellations made during the two weeks prior to the event.

Lecture Courses

A full refund will be given for cancellation of a lecture course made at least two weeks prior to the event. A 50% refund will be given for cancellations of lecture courses up to one week prior to the event. No refund will be given for cancellations made during the week prior to the course.

Substitution of delegates can occur at any time at no additional cost.

Program Cancellation

ADA WA & University of WA (UWA) School of Dentistry (herein referred to as WA Dental CPD) takes all care to produce high quality program events that deliver as promised. All advertised details are correct at the time of publication. However when circumstances beyond our control prevail, WA Dental CPD reserves the right to cancel, postpone, relocate or reschedule any program. If WA Dental CPD exercises this option, WA Dental CPD will employ reasonable endeavours to notify delegates as early as possible to minimise inconvenience. WA Dental CPD will not accept any responsibility for travel and accommodation costs incurred by delegates. Where a refund is due to a delegate, a cheque or refund to a credit card for the amount paid will be issued within 30 days of notification. In the case of program postponement or rescheduling, the delegate may choose to transfer the fee from the cancelled course to a future program of equal value. In this case these terms and conditions apply.

Dietary Requirements

WA Dental CPD will endeavour to accommodate special dietary requests. Please make these requests at the time of booking.

Additional Fees

An additional 50% will be added to the standard course fee for non members of ADA WA (excludes practice staff and members of other ADA branches) and UWA School of Dentistry staff. You **must** be an ADA or UWA staff member on the date you attend a WA Dental CPD course.

How to Register for CPD Courses

There are 4 ways to register for CPD courses:

1. Online registration and secure payment is available on the ADA WA website www.adawa.com.au.
2. **Single** registration form located in the WA Dental CPD 2016 book.
3. **Specific Course** registration form downloaded from the ADA WA website.
4. **Multiple Course** registration form downloaded from the ADA WA website.

Post, fax or email your completed form to:

WA Dental CPD
PO Box 34
West Perth WA 6872
📠 (08) 9211 1757
✉ cpd@adawa.com.au

If paying by cheque, please make cheque payable to:

ADA WA Branch Inc

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